

**TOWN OF NORTH HEMPSTEAD  
OFFICE OF THE TOWN CLERK**



200 PLANDOME ROAD  
MANHASSET, NY 11030-2327  
(516) 869-7646 • FAX (516) 627-1714  
[www.northhempsteadny.gov](http://www.northhempsteadny.gov)

Email: [peltza@northhempsteadny.gov](mailto:peltza@northhempsteadny.gov)

**LIFT PARK PERMISSION REQUEST FORM**

REQUEST MUST BE SUBMITTED AT LEAST 48 HOURS PRIOR TO FULFILLMENT OF REQUEST  
Please print clearly and answer all pertinent questions.

TO BE COMPLETED BY APPLICANT

NAME		
ADDRESS		
TELEPHONE (home)	(work)	EMAIL

REASON FOR REQUEST:		BUILDING PERMIT NO. (if applicable)	
LOCATION:			
# OF VEHICLES INVOLVED (If less than 4 provide make of car and license plate nos.):			
Request Start Date:	Request Stop Date:	Extension Start Date: (Request Required)	Extension Stop Date: (Request Required)
Time Request (if applicable)	Parking Restrictions (Please include days and hours in effect)		
NEIGHBOR APPROVALS REQUIRED	Name and Address 1 (Next Door)	Name and Address 2 (Next Door)	
	Name and Address 3 (Directly Across Street)	Name and Address 4 (Directly Across Street)	

NAME OF LOCAL FIRE DEPARTMENT:
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***Under penalty of perjury, I, the undersigned, swear to the truth and accuracy of the information provided herein.***

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**TO BE COMPLETED BY THE TOWN OF NORTH HEMPSTEAD ONLY**

Received by:	DATE
DISPOSITION OF REQUEST <input type="checkbox"/> Request Approved <input type="checkbox"/> Request Approved with Limitations <input type="checkbox"/> Request Denied	
DETAILS (Limitations or Reason for Denial)	

NOTE 1: LIFT PARKS WILL ONLY BE ISSUED IN SAFE AREAS – Not near Fire Hydrants, in Fire Zones, Handicapped Zones, or in any area where removal of legislated restrictions would affect the safety of the general public.

NOTE 2: THIS FORM CANNOT BE USED FOR PARADES & BLOCK PARTIES

Applications for Parades and Block Parties may be obtained at the Town Clerk's Office (see address above) or on our website: [www.northhempsteadny.gov](http://www.northhempsteadny.gov). Select *Office of the Town Clerk*, then *Online Forms*.